Welcome to the Job Work Application User Guide! This comprehensive document is designed to assist you in navigating the various features and functionalities of the Job Work Application effectively. Whether you are new to the application or an experienced user, this guide will provide step-by-step instructions, tips, and troubleshooting techniques to enhance your experience. Let's get started!

1. About the Job Work App

The Job Work Application is a powerful tool designed to streamline stitching orders, raw material procurement, and inventory management for garment manufacturing. It caters to factories, manufacturers, and users, providing a centralized platform to efficiently manage and track various aspects of the garment production process.

2. Logging In:

To access the application, launch the app and enter your credentials (username and password) on the login screen. If you are a new user, contact your administrator to obtain the login details.

3. Dashboard:

The dashboard is the central hub for managing stitching orders and raw material procurement. It offers an overview of key metrics, performance indicators, and graphical representations related to these processes. Additionally, it provides snapshots of various app modules and functionalities.

3.1 User Dashboard:

In the Portal MIS section, you can generate detailed reports and gain insights into stitching orders, raw material consumption, and procurement analytics. These reports are valuable for making informed decisions and optimizing your operations.

4. Managing Stitching Orders:

4.1 Placing Orders:

To submit garment manufacturing orders, access the order placement section. Provide detailed specifications, including design, fabric requirements, sizes, and quantities. Communicate any specific instructions or preferences to the manufacturers.

4.2 Tracking Orders:

Navigate to the "Active Orders" section to monitor and manage orders that are currently in progress. Track order status, communicate with manufacturers, and ensure timely delivery.

4.3 Completed Job Work:

View and manage orders that have been completed by the manufacturers in the "Completed Job Work" section. Update order status, generate reports, and track job work completion.

4.4 Active Orders:

Monitor and manage orders that are currently in progress in the "Active Orders" section. Track order status, communicate with manufacturers, and ensure timely delivery.

4.5 Completed Orders:

Access a comprehensive list of orders that have been successfully fulfilled in the "Completed Orders" section. Review order details, track delivery status, and generate reports.

4.6 All Active Orders:

View all active orders in a consolidated view in the "All Active Orders" section. Easily search and filter orders based on various criteria for efficient order management.

5. Procuring Raw Materials:

5.1 Raw Material Inventory:

Manage and track raw material inventory in the "Raw Material Inventory" section. Add, edit, and view details of various raw materials such as fabrics, threads, buttons, and zippers.

5.2 Requesting Raw Materials:

Submit requests for raw materials in the "Requesting Raw Materials" section. Specify the quantity, supplier information, and other relevant details for each raw material request.

5.3 Tracking Raw Material Consumption:

Monitor and manage raw material consumption across different manufacturing processes in the "Tracking Raw Material Consumption" section. Identify inefficiencies and make data-driven decisions.

6. Barcode Management:

6.1 Requesting Barcodes:

In the "Requesting Barcodes" section, initiate requests for barcodes associated with stitching orders. Assign unique barcodes for efficient tracking and management.

6.2 Tracking Barcode Requests:

Track and manage barcode requests in the "Tracking Barcode Requests" section. View details of each requested barcode and monitor progress.

6.3 Completed Barcodes:

Access approved barcodes for your products in the "Completed Barcodes" section. Ensure accurate identification and tracking of your inventory.

6.4 All Barcode Requests:

View a comprehensive list of all barcode requests made within the application in the "All Barcode Requests" section. Monitor the status of each request and manage barcode-related activities.

7. Reports and Analytics:

7.1 Consumption Model Reports:

Generate reports that provide insights into raw material consumption based on specific models or categories in the "Consumption Model Reports" section. Analyze consumption patterns and optimize resource allocation.

7.2 Generating Bar Reports:

Create visually appealing bar reports in the "Generating Bar Reports" section. Compare amounts or values between different categories, identify trends, and make informed decisions.

7.3 Lot Number Reports:

Generate reports related to lot numbers or serial numbers in the "Lot Number Reports" section. Track the movement, usage, and status of products or materials associated with specific lot numbers.

8. Managing Factories:

In the "Managing Factories" section, manage your manufacturing units or factories within the application. Add, edit, or remove factories as needed to streamline production processes.

9. Product and Brand Management:

Manage and categorize the different products offered by your stitching company in the "Product and Brand Management" section. Create product listings, assign specific details, and associate them with appropriate categories.

10. User Accounts and Permissions:

Manage user accounts and permissions in the "User Accounts and Permissions" section. Create user accounts, assign specific roles, and manage authentication credentials.

11. Support

Contacting Support

For any app-related issues or inquiries, users can contact the support team through the app's support section.

12. Conclusion

You are now equipped with the knowledge to effectively navigate and utilize the Job Work Application. Embrace its functionalities to streamline stitching orders, manage raw material procurement, and optimize inventory processes. Should you encounter any difficulties, refer to this help document or contact our support team for prompt assistance. Enjoy a seamless and productive experience with the Job Work Application!